Graduate Project Engineer

Job description

Reporting to: Project Engineering Manager

Department: Project Engineering

Purpose of the role

To assist and collaborate with the rest of the project engineering team to deliver cutting edge digital solutions to our customers.

Specific responsibilities

Include:

- Actively participating in the smooth delivery of assigned tasks
- Responding to requests from internal/external customers and colleagues
- Providing advice on engineering matters to both internal and external customers
- Recording accurate, complete data and information to ensure quality standards are met and monitored
- Producing reports in manual or electronic format as required
- Preparing and monitoring contractual documentation
- Monitoring and ensuring engineering standards and requirements are met
- Deputising for the Project Engineer as and when needed
- Other reasonable duties that the company may occasionally require.

Experience/Knowledge

A strong candidate will be able to demonstrate experience/competency in the majority of the following:

- Report/document writing
- Practical project work
- Communication networking
- Manipulation of databases and Microsoft products
- Analysing and extrapolating customer and product specifications within allocated project work
- Providing analysis of engineering data and issues
- Providing and receiving complex, sensitive or contentious information to/from individuals with a range of backgrounds and experience
- Presentation skills
- Reading mechanical and electrical drawings.

Skill attributes

The ideal candidate will hold the following attributes:

- PC literate (essential)
- Excellent presentation and communication skills (including the capability to explain technical concepts to
- non-technical stakeholders)
- Ability to work as part of a team as well as independently
- Self-starter
- An eye for detail.

Qualifications and memberships

Degree qualified in an engineering discipline.

Location

Gateshead.

Salary

Disclosed on application.